

AUDIT COMMITTEE - PROGRAMME OF WORK 2015 / 16

	ANNUAL WORKPLAN	JUNE 15	JULY 15	SEPT 15	DEC 15	MAR 16
A	Audit Committee Agenda Items					
	Training for Members (as necessary)	1	2	?	?	?
	Annual Internal Audit Plan 2014/15					x
	Annual report of Head of Internal Audit 2013/14	x				
	Progress Report on Annual Internal Audit Plan 2013/14	x			x	x
	Internal Audit report on Children and YP's Service	x				
	Internal Audit report on Computer Audit/Corporate Themes/Contracts			x		
	Internal Audit report on Health and Adult Services			x		
	Internal Audit report on BES				x	
	Internal Audit report on Central Services					x
B	Annual Audit Letter	x				
	Annual Audit Plan 2013/14 (NYCC & NYPF)		x			
	Annual Report / Letter of the External Auditor			x		
	Annual Grant Letter					
	Discussion with External Auditor on 1-to-1 basis					
	Statement of Final Accounts including AGS (NYCC + NYPF)		x	x		
	Letter of Representation			x		
	Chairman's Annual Report			x		
	Effectiveness of Audit Committee	x				
	Changes in Accounting Policies					
C	Corporate Governance – review of Local Code + AGS	x				
	– progress report inc re AGS	x				
	Risk Management (inc Corporate R/R) – progress report	x				
	Partnership Governance – progress report		x			
	Information Governance – progress report					
	Review of Finance/Contract/Property Procedure Rules		x			
	Service Continuity Planning	x				
	Audit Committee Terms of Reference				x	
	Counter Fraud					x
	Contract Management				x	
D	Treasury Management – Executive February					
	Corporate Procurement Strategy					
	VFIM Review			x		
	Work Programme	x	x	x	x	x
	Progress on issues raised by the Committee (inc Treasury Management)	x	x	x	x	x
	Agenda planning / briefing meeting	10/06	02/07	09/09	18/11	16/02
	Audit Committee Agenda/Reports deadline	15/06	08/07	14/09	23/11	22/02
	Audit Committee Meeting Dates	25/06	16/07	24/09	03/12	03/03

⊙ before formal meeting
 1 Internal Training – Veritau
 2 KPMG (future external auditors)

A = Internal Audit
 B = External Audit
 C = Statement of Final Accounts / Governance
 D = Other
 E = Dates